



Minutes of SMC		
On - 24/01/2024		
At - The Charleston Hotel		
Attendees	Lainie Ray, Julia Field, Lisa Brown, Jillian Bourton, Tracy Brandon, Kim Calway	
Apologies	Judith Brown	
Items and Actions	Responsible Person	Action Due Date
Trophy and Certificate spelling errors - Antola Xstream	Lainie Ray	ASAP
Logbook Registrar - Jodie Luck confirmed - logbooks will not be posted to members. Committee or Jodie will hand to owner	Lisa Brown to assist	ASAP
Website update with callout for info & process for log book changes & change of ownership	Julia Field	ASAP
Change signatories NAB Account South Australian Endurance Riders Association	The committee moves to add Julia Field (PO BOX 540 NAIRNE SA 5252 and Lainie Ray 59 Number Four Road Birdwood as signatories to all South Australian Endurance Riders Association NAB bank accounts. The committee moves to remove Erin Short as a signatory. Moved Lainie Ray Seconded Lisa Brown	ASAP
Ride & Water trailers		



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<p>- Registration contact details updated, setup MyGov account link to authority to re-register</p>	<p>The committee moved to change the contact details with Service SA for the Ride Trailer (S 450 TFP) and Water Trailer (S 219 TCU) registered in the name of the South Australian Endurance Riders from the current details (Email: cherygreg1@bigpond.com, Postal address: PO Box 24, CALLINGTON SA 5254, Garaging address: 222 Sitz Rd, HARTLEY SA 5255, Contact person: Cheryl Bullock) to Email: secretary@saera.asn.au, To the following: Postal address & Garaging address: 28 McIntyre Rd, ROSEDALE SA 5350 Contact person Lisa Brown (Ph 0424 370 169). Preferred means of communication is Email. We wish to establish a MyGov account linked to the club email (secretary@saera.asn.au) and pay registration payments via direct debit. Moved Lisa Brown Seconded Kim Calway</p>	<p>ASAP</p>
<p>AERA Early Bird membership renewal error - amount incorrect. Letter to members who have already paid incorrect amount. How do other states administer discounts</p>	<p>Lisa to check with Linda regarding payments to date and ongoing management of discounts/</p>	<p>ASAP</p>
<p>TPR AERA change - send official email including policy document from AERA to vets and TPR's to advise of the change of requirement</p>	<p>??</p>	
<p>Chief Steward List requires updating - send current list from website to Jil</p>	<p>Julia to send list to Jil for updating. Jil to return list to Julia</p>	<p>Before Feb meeting</p>
Items and Actions	Responsible Person	Action Due Date



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Chief Steward Exam	Jil to arrange exam for Colin to complete	ASAP
Updated Vet Contact List	Lainie to call Laura for vetting dates	ASAP
Confirmation of Disciplinary Panel Members	Lisa to email, Tania Drever, Colin Brown & Jill Ross to confirm ongoing role	ASAP
Ride Trailer Updated quote required for rust treatment & painting Cost to wrap and add stickers Agree on trailer sticker design, email designs to committee, add poll to FACEBOOK for members	The committee moved to ask for renewed quotes to paint the RT. Jil to email Jess for updated quote Lisa to send trailer dimensions to Julia. Julia to get quote for wrapping - and stickers Julia to forward Jil's email to committee and develop Poll on FACEBOOK Moved Lainie Ray Seconded Jil Bourton	ASAP ASAP Jan 24
Merchandise and Rugs	Lisa to complete stocktake on merchandise ready to hand over to Julie White Lisa to collect trophy rugs and store for club	Jan 24 ASAP
Road Crossing Marshalls general and for TQ24	Identify suitable members or volunteers to undertake training Julia to contact motorsport Rally organisers for TQ24 options	Ongoing ASAP
TQ24 - Marketing program	Julia to contact Cosi and Adelady to explore options	Jan 24
Correspondence In	AERA AERASPACE access list DA Appointees to National Vet Panel	Jil to confirm with AERA re Lachlan Cameron as SA Appointee
Treasurers Report	Refer to AGM report from early Jan	Complete
AERA Report	Deferred until after next upcoming AERA meeting	



Minutes of SMC		
TQ 24 Report	Swabbing stewards confirm that Judith can administer Qualified Traffic Marshalls required Marketing Plan	Ongoing Refer task list Refer Task List
General Business		
Items and Actions	Responsible Person	Action Due Date
Honorary Member - Colin Brown to be made HM	Moved Lainie Ray Seconded Jil Bourton	
Rugs - Cotton Trophy Rugs (18) to be used at DA rides & stored by Lisa	Moved Lisa Brown Seconded Lainie Ray	Refer task list
Calendar on AERA to be updated Sandy Creek and Waikerie excellent ops for new RO	Lisa to update AERA calendar with all rides	Before Feb meeting
Next Meeting	Mount Pleasant Hotel 26/02/2024 1900 (7pm)	
Meeting Closed	2111	