

	SAERA - South Australian Endurance Riders Lainie's home
	Meeting of State Management Committee
	Date of meeting 26/02/2024
Agenda Items:	
Attendance	President - Lainie Ray
	Secretary - Julia Field
	Members of committee present: <i>Lisa Brown, Tracy Brandon, Kim Calway, Judith Brown, Jil Bourton</i>
Apologies	Nil
Declaration of Conflict of Interest	Are there any items on the agenda that anyone has a conflict with? See General Business Point 9: Kim Calway abstained
Minutes of the previous meeting were accepted	Moved Tracy Brandon Seconded Jil Bourton
Matters arising from the minutes Task List	Refer to the attached task list for more information
Correspondence	In: <ul style="list-style-type: none"> ◆ Response from Adelady regarding TQ24 marketing ◆ QLD Endurance magazine <p>Emails circulated during the month</p>
Reports	<i>Treasurers Report</i> refer to attached report Quilty Quest update - entries have opened, Jil and Rhiannon to continue. <i>20 entries to date</i> AERA Report - Jil provided an update and discussion on the upcoming AGM TQ 24 Report - minutes have been circulated to the SMC

General business

1. Ride & Water Trailer Registration: trailer registration finalised. Online EZYREG account setup. Breakaway battery required replacement. LB moved to replace battery, LR seconded. Battery to be replaced before the trailer is towed next.
2. Memberships: AERA Online have applied the incorrect Early bird discount (fix error) progress - all members who short paid have been emailed with the amount required to true up their membership fee.
3. Bar Fridge - Lainie - there is a SAERA owned bar fridge at Jodie's house she would like removed. Lainie will collect and store at her house.
4. Sides of old marque - Lainie - Lainie will collect and Jill will take them. The sides do not match any of the current marque's and are material only.
5. Barley Flags / Ride Road Signage (finding events) - Jil (Potential sponsorship by Archer Saddle Pads) Julia will forward flag quote to SMC for discussion at the next meeting. See attached quote.
6. Appointment of Public Officer - Jil - Lisa Brown appointed moved by Lainie and seconded Kim Calway
7. TPR list update - contact all provisional TPR's and check their intention to qualify - Lisa. Lisa will email individuals on the current list to enquire if they are still willing to qualify
8. AERA nomination for delegate by 6/3/2024 1700 to AERA secretary - ALL - the SMC voted unanimously that Jil and Lainie will be the 2024 SAERA delegates
9. Kim Calway nomination - Hall of Fame - ALL - the SMC voted that Kim Calway is forwarded to AERA for inclusion. Julia to send nomination form to AERA
10. Appropriate/inappropriate social media engagement (reactions and comments) by members on the SAERA FB page Tracy - discussion regarding the appropriate use of emojis by SMC members on Facebook

11. SAERA FB admin upgrade due to new committee (Cheryl still admin) (discussion only) + Continuation or closure of newcomers FB page - ALL - Lainie to remove Cheryl as admin, add Julia.

12. Development Sub-committee - Jil - Judith added to sub committee members now Jil, Rhi and Judith, Julia has resigned for the time being

13. Marketing & Sponsorship guidelines for 2024 - Julia - tabled a simple framework of marketing timeline and tasks before rides for RO and SMC to promote. In development

14. Ride flyers phone numbers Tracy - it is important to have the RO phone contact on ride flyers.

15. Management of AUSHORSE advertising Tracy - all upcoming rides have been loaded onto AUSHORSE

16. Move Keynton ride date Tracy - ride date change to 17& 18 August 2024

17. Vet Contact List & Vet Fees Tracy - a list of vets is being collated with some excellent contacts and very keen new to endurance vets wanting to support the club. Discussions ongoing relating to vet vehicle , supplies and qualifications for HV etc. Discussions have been very positive. Vet kits must be transported by vets due to legal issues. Paul Lubbe will be HV, Amy will be 2nd vet and local vet clinic notified for Mil-Lel. Aiming for Amy to be HV @ Mil-Lel.

18. Jendari Cup rides (Letter to Darren) Tracy - a letter to Darren is required for him to choose the rides he would like for the Jendari Cup (2024)

19. Government funding for clubs, discussions regarding levels of funding and requirements. A club base is required to qualify for the next level of funding. Tracy will reapply for the grant for 2024.

20. Ride bibs - to stay the same price \$32 for one and 2 for \$50

<p>New business</p>	<ol style="list-style-type: none"> 1. Ride signs update - SMC to remove old failing ride signs from ride trailer @ FF ride Take stock count of required number of new signs. Quotes to be sought for corflute replacement signs. 2. Goyder Council proposal for funding for local event - paperwork submitted for Jess. Look at putting this in the diary for 2025 to ensure enough time and information can be tabled for council meeting. 3. Ride Organisers handbook updated. Jil to check. Need to add information regarding sponsorship and marketing of events 4. Ride flyers - image to be emailed to AERA for inclusion on ride event entry page 5. Marketing - Horse Deals are very supportive of receiving material for publication online. Jil to send contact details for the editor to Julia.
<p>Next meeting</p>	<p><i>Date. 25/3/2024</i> <i>Time 7pm</i> <i>Location. Lainie's house</i></p>
<p>Closure</p>	<p><i>Meeting Closed. 21:47</i></p>