



## SAERA Committee Meeting Minutes

25<sup>th</sup> February 2020, 6:45pm

### Woodside

#### 1 Welcome and Apologies

Present: Melanie Scott, Rachel Barnett, Melissa Bright, Andrew Luck, Jodie Luck, Cheryl Bullock, Stella Harbison (arrived at 6:52)

Apologies: Kelsey Bright, Dan Sims

#### 2 Minutes from previous meetings

30<sup>th</sup> January 2020 Minutes approved

Moved: Andrew Luck Seconded: Rachael Barnett

All in favour

#### 3 Actions from previous meetings

See Attachment 1

#### 4 Treasurer's Report

Rachael/Andrew

Andrew has requested 12 weeks leave of absence and Rachael Barnett has offered to take on the role in the interim. SMC fully supports the change until Andrew is able to return to the role

**Motion** That the SA Grant money (\$4,200), fundraising efforts from 2019 and 2020 with the balance sourced as required to fund an electronic timing system.

Moved: Andrew Luck Seconded: Cheryl Bullock All in favour

**Action:** Stella Harbison to follow up on the options and cost of electronic timing system

#### 5 General business

##### 5.1 Ride and Water Trailer Update

Jodie

5.1.1 **Motion:** To spend up to \$1,500 to add one solar panel with a set up to add another if we wish, that will charge the batteries and allow lighting and laptop to work plus a centre for charging phones.

Moved: Jodie Luck Seconded: Cheryl Bullock

**Action:** Jodie Luck to send quote to Rachael Barnett and Mel Scott

**Action:** Rachael Barnett and Mel Scott to progress installation

5.1.2 Blue generator currently with Bill Harbison for repairs

##### 5.2 2020 Ride Calendar

5.2.1 7/8 Mar – Monarto

5.2.2 9-12 Apr – Mil Lel Marathon

5.2.3 9/10 May Kuitpo

5.2.4 June, July and August yet to be filled

5.2.5 5/6 Sept – Starkeys

5.2.6 Oct yet to be filled



### 5.3 Vet Coordination

- 5.3.1 Vets have been organised for Monarto, Mil Lel and Kuitpo rides

### 5.4 AERA Business

**Stella/Jodie**

- 5.4.1 **Motion:** That the two nominations for Honorary Vet position (Dan Sims and Lachlan Cameron) will be nominated by SAERA for the National Vet Panel

**Moved:** Melanie Scott **Seconded:** Andrew Luck

**Action:** Melanie Scott to advise Dan and Lachlan of their nomination

**Action:** Melissa Bright to acknowledge receipt and supports the special resolution to adopt the new AERA Constitution

### 5.5 Membership Update

- 5.5.1 Total 51 - 2 Intermediate, 5 Junior, 41 Ordinary, 3 Life

**Action:** Cheryl Bullock to check Rule Book to assess whether card is required

**Action:** Melissa Bright to check if AERAspace highlights members if they enter intermediate or introductory rides

### 5.6 Logbook Registrar

**Kelsey**

- 5.6.1 3 lifetime rego, 3 yearly horse rego, 7 logbooks, 2 upgrades

### 5.7 Social Media

**Cheryl/Jodie**

- 5.7.1 Jodie Luck has requested 12 weeks leave of absence from formal SMC activities but is happy to continue to monitor the FB page

### 5.8 Sponsorship

- 5.8.1 **Action:** Jodie Luck to follow up on port-a-loo credits available from last year
- 5.8.2 **Action:** Andrew Luck to follow up on sponsorship from Colorectal Surgery
- 5.8.3 Bunnings BBQ Fundraising Sunday 26<sup>th</sup> April

## 6 Other business

- 6.1.1 Include Succession Planning on the Strategic Planning day agenda later in the year
- 6.1.2 **Action:** Stella Harbison to explore online order options for merchandise

Close 8:46pm

Next Meetings:

Thurs March 26 (RB)

Wed April 22 (MB)

Thurs May 21 (SH)

Wed July 15 (KB)

Thurs Sept 10 (JL)

Wed Nov 4<sup>th</sup> (CB)

Sun Dec 6 (AGM)



## ATTACHMENT 1: ACTION ITEMS

Meeting Date	Description	Responsibility	Status
23 May 2019	Get quotes on a solar cell for the ride trailer	Jodie Luck	Completed
23 May 2019	Take trailer to be reviewed by an auto – electrician	Jodie Luck	Completed
24 July 2019	Look into possible website hosting associated with AERA website	Stella Harbison/Mel Scott	Ongoing
7 Nov 2019	Check options for term deposit re interest rates and terms Review in April 2020	Rachael Barnett	Completed
7 Nov 2019	Follow up on vet invoices for Calli kick off	Stella Harbison	Completed
7 Nov 2019	Send final P/L to ride organisers with thank you note	Rachael Barnett	Completed
7 Nov 2019	Explore battery options for the ride trailer	Jodie Luck	Completed
27 Nov 2019	Update Child Protection Services on progress of Member Protection Policy and screenings undertaken	Melissa Bright	In Progress
20 Jan 2020	Include Dan Sims on SMC distribution list	Melissa Bright	Completed
20 Jan 2020	Discuss Monarto programming with Jil Bourton	Melanie Scott	Completed
20 Jan 2020	Organise vets for Monarto and Mil Lel	Dan Sims	Completed
20 Jan 2020	Discuss with Browns what support is required to make Sandy Creek ride happen	Stella Harbison	Ongoing
20 Jan 2020	Post on FB the need for Ride Organisers and the potential threat to SC this year	Melissa Bright	Completed
20 Jan 2020	Provide Dan Sims with current vet list and contact details	Stella Harbison	Completed
20 Jan 2020	Forward 2014 AERA document outlining TQ vet requirements to Dan	Stella Harbison	Completed
20 Jan 2020	Remove first Feb ride from AERAspace calendar	Kelsey Bright	Completed
20 Jan 2020	Develop an annual calendar with anniversary dates and tasks to be completed	Andrew Luck/Melissa Bright	In progress
20 Jan 2020	Forward Honorary Membership letter to Dan Sims	Melissa Bright	In Progress
20 Jan 2020	Explore options for bib suppliers	Lainie Ray	In progress
20 Jan 2020	Contact Sam Uren about potential interest in contributing to the Yankalilla Trail Reference Group	Melanie Scott	Completed