



Minutes of SAERA Committee  
Meeting 6:30pm Friday 16th  
2018 @ Blumberg Hotel,  
Birdwood

**Present:**

Bill Harbison (President), Amanda Smith, , Naomi Leavesley, Cheryl Bullock, Lyn Chapman,

**Apologies:** Jessica Aistrope, Stella Harbison - Meeting Open 6:40pm

1. **January Minutes 2018 Minutes:**

Moved: Naomi Leavesley Seconded: Lyn Chapman

**Amanda Smith** to send to Zenware for website

2. **Ride Calendar and applications:**

Ponderosa (State Champs Venue) Update - Naomi will provide maps at next meeting, There are 6 radios for communications, Naomi to contact Radio clubs to be communications. Moved: Amanda Smith 2nd: Naomi Leavesley  
Change of Venue for Mintaro - Ride base will be Farrell Flat "No Frills" Similar course to Mintaro

3. **Actions from Previous Meetings:**

Amanda Smith is in the process of updating all the Actions from previous meetings Moved: Cheryl Bullock 2nd: Lyn Chapman

4. **Memberships:**

Amanda Smith will be taking over memberships from Lainie Ray, All correspondence will be changed to have Amanda's details. Moved: Cheryl Bullock 2nd: Naomi Leavesley

Honorary Associate Memberships x 4: Faye Gallagher, Shirley Ellis, Cindy

Sharrock, Harry Ousley - We owe these people a lot and appreciate the effort they have put into our sport, and consequently we would like to give these 4 people a YEARS FULL membership to acknowledge our appreciation.

Moved Amanda Smith 2nd: Naomi Leavesley

5. **Treasurer Report:**

Signatories for SAERA accounts NAB Cash Manager 083088 561046762 and NAB Business Cheque Account 085921 205135822 to be changed. **Cheryl Bullock, Naomi Leavesley and Amanda Smith** to be added.

SAERA wishes to have Internet access on NAB Cash Manager 083088 561046762 and NAB Business Cheque Account 085921 205135822 and with **Cheryl Bullock** to have authorisation to access and operate those accounts.

Invoices to be paid by **Cheryl Bullock** Moved: Naomi Leavesley 2nd: Lyn Chapman

**Cheryl Bullock** to pay Zenware, Vets, AERA without having approval SMC Committee Table Moved Amanda Smith Seconded Lyn Chapman

All banking correspondence to **Cheryl Bullock** Moved Lyn Chapman Seconded Amanda Smith

AERA Delegates to provide receipts, review in a few meetings Moved Naomi Leavesley Seconded Lyn Chapman

6. **Other Business:**

Website & Logo Update: Logo is now out ready to use for prizes and Merchandise, All ride updates and flyers to be sent to saera5@adam.com.au for website before its added to Facebook. Moved Naomi Leavesley 2nd: Amanda Smith

Letter for Nicari Shareefa has been acknowledge by SMC Moved Lyn Chapman 2nd: Cheryl Bullock

Time keeping - Clock Discussion - Amanda Smith to source and price Race timing clock Moved Naomi Leavesley 2nd: Cheryl Bullock

Merchandise & Advertising: SMC will purchase small items to be sold , larger items to be ordered! Naomi to contact Zenware about a tab/section for Merchandise on the Website. Moved Amanda Smith 2nd: Lyn Chapman

Bill Harbison to be Temoporary Head Vet Moved Lyn Chapman 2nd: Amanda Smith

Bibs need to be returned at end of each ride - Red Bibs: Spare 80kms, Light Blue Bibs allocated for 40km, 20km, 10km & 5km

Green ribbons to be attached to Novice Horses & Riders - Naomi Leavesley will source Moved: Cheryl Bullock 2nd: Amanda Smith

6. **Other Business Continued:**

Amanda Smith to contact AERA Secretary regarding getting the Rule Book onto SAERA Website & the link for the Get Endurance Vetting Guidelines with a VET ONLY link to EVA: Equine Vet Association onto website Moved  
Cheryl Bullock 2nd: Lyn Chapman

Bill Harbison (President) will be away from Tuesday 20th February 2018 to 7th April 2018

Next meeting:

21st March 2018 @ 6:30pm at Blumberg Hotel, Birdwood

Meeting Closed: 9:40pm